

ADMINISTRATIVE REGULATION 2024-13
Mayor Blessing A. Mobolade

DATE: December 9, 2024

TOPIC: Colorado Springs Police Department Extra Duty Program Fees and Charges

LEGAL AUTHORITY: City Charter §§ 3-10(b) and 15-30
City Code §§ 1.2.314

1.0 Purpose and Scope: This Administrative Regulation sets the administrative fees and charges for to the Colorado Springs Police Department's (CSPD) Extra Duty Program.

2.0 Terms Defined: CSPD's Extra Duty Program was developed to provide additional law enforcement services to private businesses and/or public agencies, while eliminating potential conflicts of interest for officers and the department. The extra services provided are paid by the business via contract and generally represent special law enforcement needs that cannot be met through routine police services.

3.0 Procedures:

3.1 In General: Pursuant to City Charter § 3-10(b), the Mayor shall perform all executive and administrative functions of the City, including promulgation of administrative regulations. Fees and charges set by the Mayor shall be implemented by administrative regulation as set forth in City Code § 1.2.314. The fees and costs related to the CSPD's Extra Duty Program are an administrative function of City government.

3.2 Establishment of Fees and Charges: The fees and charges for the Extra Duty Program, whether charged by the City or by a contractor hired by the City to administer the Extra Duty Program, are established as follows:

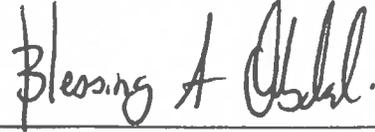
- Hourly rate equivalent to 1.5 times the hourly rate of a First Class Police Officer for law enforcement services
- Hourly rate equivalent to 1.5 times the hourly rate of a Sergeant for law enforcement services that include supervisory duties
- A ten percent (10%) Administrative Fee
- A three and one-half percent (3.5%) Worker's Compensation Fee
- A ten dollars (\$10) fee per hour for assignments requiring a vehicle

4.0 Miscellaneous

4.1 This Administrative Regulation shall be effective as of **January 1, 2025**, and shall remain in effect until amended or rescinded.

4.2 This Administrative Regulation shall be filed with the City Attorney and made

available for public inspection on the City's website.



Blessing A. Mobolade, Mayor

APPROVED AS TO FORM:



Office of the City Attorney