



**COLORADO SPRINGS
AIRPORT**

Colorado's small airport

MINUTES

Airport Advisory Commission

Wednesday, February 28, 2024

3:00 PM – 5:00 PM

Colorado Springs Airport Conference Room B

(Public Via Teleconference)

Teams Meeting

VOTING

COMMISSIONERS PRESENT:

John Buckley – Chairman
Michelle Ruehl – Vice Chairman
Danny Mientka – Commissioner
Al Peterson – Commissioner
George Mentz – Commissioner
Mark Volcheff – Commissioner
John Eastman – Commissioner

VOTING

COMMISSIONERS ABSENT:

NON-VOTING

MEMBERS PRESENT:

Randy Helms – City Council Representative
County Commissioner Longinos Gonzalez, Jr. – Liaison
Commissioner (via TEAMS)
County Commissioner Stan VanderWerf – Liaison
Commissioner

NON-VOTING

MEMBERS ABSENT:

Dan Roehrs – Alternate Commissioner
Dave Elliot – Meadow Lake Airport Liaison
Brian Risley – City Council Representative

CITY STAFF PRESENT:

Greg Phillips – Director of Aviation
Michael Gendill – Senior Attorney
David Andrews – Senior Attorney (via TEAMS)
Jennifer Cook – Executive Assistant
Deanna Stoddard – Design and Construction Manager
Joe Nevill – Air Service Development Manager
Aidan Ryan – Airport Marketing & Communications
Manager
Patrick Bowman – Senior Properties Specialist, Economic
Development
Steve Hedden – Finance & Properties Manager (via
TEAMS)
Chris Padilla – Senior Airport Planner
Ivette Rentas – Airport Customer Relations Coordinator
Gregory Lyles – Communication Center Dispatcher

GUESTS PRESENT:

Bob Sedlacek, Hudson
Uyen Le, Hudson
Amy Kelley, US Air Force Academy
Other attendees via phone were unknown

I. **MEETING CALLED TO ORDER at 3:02 PM FEBRUARY 28, 2024, by CHAIRMAN BUCKLEY**

II. **APPROVAL OF THE JANUARY 24, 2024 MEETING MINUTES**

Commissioner Volcheff made a motion to approve the January 24, 2024 meeting minutes. Commissioner Ruehl seconded.

Discussion: None

VOTE: **APPROVED (Unanimous, Roll Call Passes 7 Yes)**

III. **COMMUNICATIONS**

- None

IV. **PUBLIC COMMENT**

- Floor open to public comment and Amy Kelley, US Air Force Academy, spoke regarding the matter of Bullseye, the Air Force Academy's auxiliary airfield.

V. **NEW BUSINESS AND REPORT ITEMS**

A. **Land Use Review** – Chris Padilla

Chris Padilla presented thirteen (13) Land Use Items.

Commissioner Mientka made a motion to recommend approval of Land Use Items #1, #2, #3, #4, #5, #6, #8, #9, #10, #11, #12, and #13 as presented by airport staff. Commissioner Mentz seconded.

Discussion: None

VOTE: **APPROVED (Unanimous, Roll Call Passes 7 Yes)**

Land Use Item #7: Briefed

Due to a conflict of interest, Commissioner Mientka recused himself from the Land Use Item #7 discussion.

Details: Land Use Item #7, Request by Matrix Design Group on behalf of Pikes Peak Investments LLC for approval of the Reagan Ranch Industrial Land Use Plan. The plan includes changing office/industrial to commercial/office use. The site is zoned BP/AP-O/APZ2 (Business Park/Airport Overlay/Accident Potential Zone 2) and consists of approximately 28 acres. The site is located south of Marksheffel Rd and Platte Ave. **Concurrent Request**: Approval for a zone change from BP/AP-O/APZ2

(Business Park/Airport Overlay/Accident Potential Zone 2) to MX-M/AP-O/APZ2 (Mixed-Use Medium/Airport Overlay/Accident Potential Zone 2). **Concurrent Request**: Approval for a Final Plat to split into 2 lots.

Review Note: The Reagan Ranch Concept Plan Amendment was reviewed by the Commission in January 2023.

Discussion: None

Commissioner Volcheff made a motion to recommend approval of Land Use Item #7 as presented by airport staff. Commissioner Eastman seconded.

VOTE: APPROVED (Unanimous, Roll Call Passes 6 Yes)

B. Director's Airport Business Report

• Project Status Report

- Airport/Airfield construction report presented by Deanna Stoddard.
- Concourse Modernization – Future packages and permit sets being carved and compiled (boilers, elevators, next Concourse phases, etc.) Ongoing coordination with stakeholders and tenant improvements such as SSP, Hudson, and GLN.
- Inline Baggage System Preliminary Design – Executive Summary and Alternatives Analysis Report was submitted to TSA on 1/9/24. Follow up meeting with TSA was on 2/2/24; approval to move forward with full design. COS on hold before pursuing \$2.5M design efforts.
- Milton E. Proby Parkway Rehabilitation – Scope and fee for design received this work. Review and negotiation ongoing. Project Kickoff scheduled for 2/26/24. Nunn will be brought in during design per CMGC delivery.
- Oversize Babbage Handling System – Work continues in breezeway for CBRA room, bag carousel, high-speed roll up doors, and more. Conveyance system install is underway to include catwalk. Coordination with TSA regarding screening equipment install. West Dog House for new OSB injection point problematic.
- Concourse Modernization (construction) – South restrooms opened 12/22; punch list items remain. Work continues on Gates 2 and 4; new lounge location; family restroom and more. Scheduling, procurement, and coordination ongoing.
- TW Alpha Phase I – Three (3) bids were received on 2/20; low bid ~\$36M resulting in ~\$14M funding shortage overall. Due to funding constraints, pond work only in 2024 with remaining pavement schedules anticipated in 2025.

• Traffic Trend Report

- The airline data analysis was presented by Joe Nevill.
- The Colorado Springs Airport (COS) welcomed a total of 171,398 passengers for the month of January, 16.7 percent more passengers than the airport saw in January 2023.

- COS had 86,206 enplanements for the month of January 2024, up 16.1% percent compared to January 2023.
- With five of the six carriers flying for the month of January, there were 119,157 departing seats available, which marks a 15 percent increase when compared to the same period last year.
- **COS Financial Report**
 - No COS financial report, pending year-end audit.
- **Airport Business Development Report**
 - Airport business development report presented by Patrick Bowman.

C. General Business – Director Greg Phillips

- Southwest Airlines Business Team (SWABiz) full departmental meeting, April 30th through May 2nd, to be held in Colorado Springs, COS is hosting.
- COS Premier Lounge closes after the last flight on February 29th. Global Lounge Network (GLN) will take over and remodel with hopes to open mid to late summer.
- Short-term parking rate will change from \$12 to \$15 beginning March 1st.
- General Aviation (GA) fuel rate will increase from 6 cents per gallon to 8 cents per gallon.
- The Colorado Springs Chorale Wall of Heroes plaque memorializing Colorado servicemen lost on D-Day has been hung on the concourse near the meet and greet.

D. Chairman's Report – Chairman Buckley

- None

VI. OTHER BUSINESS

- None

VII. COMMISSION MEMBERS' COMMENTS

- County Commissioner Stan VanderWerf and Director Phillips spoke regarding the matter of House Bill 24-1235: Reduce Aviation Impacts on Communities.
 - Chairman Buckley made a motion that the Airport Advisory Commission, subject to City Council approval, would draft a letter in opposition to House Bill 24-1235. Commissioner Ruehl seconded. VOTE: **APPROVED (Unanimous, Roll Call Passes 7 Yes)**
- Vice Chair Ruehl spoke regarding the Women In Aviation Colorado Springs chapter standing and USO/Mt. Carmel.

VIII. CHAIRMAN'S COMMENTS

- None

IX. ADJOURNMENT

- Chairman Buckley adjourned the meeting at 4:56 PM.

The next meeting date is Wednesday, March 27, 2024