



**COLORADO SPRINGS  
AIRPORT**

Colorado's small airport

**MINUTES  
Airport Advisory Commission  
Wednesday, December 13, 2023  
3:00 PM – 5:00 PM  
Colorado Springs Airport Conference Room B  
(Public Via Teleconference)  
Teams Meeting**

**VOTING**

**COMMISSIONERS PRESENT:** John Buckley – Chairman  
Michelle Ruehl – Vice Chairman  
Danny Mientka – Commissioner  
Al Peterson – Commissioner  
George Mentz – Commissioner  
Mark Volcheff – Commissioner (via TEAMS, late)

**VOTING**

**COMMISSIONERS ABSENT:** John Eastman – Commissioner

**NON-VOTING**

**MEMBERS PRESENT:** Dan Roehrs – Alternate Commissioner  
Dave Elliot – Meadow Lake Airport Liaison  
Randy Helms – City Council Representative (via TEAMS)

**NON-VOTING**

**MEMBERS ABSENT:** Brian Risley – City Council Representative  
County Commissioner Stan VanderWerf – Liaison  
Commissioner  
County Commissioner Longinos Gonzalez, Jr. – Liaison  
Commissioner

**CITY STAFF PRESENT:**

Greg Phillips – Director of Aviation  
Michael Gendill – Senior Attorney  
Jennifer Cook – Executive Assistant  
Troy Stover – Business Park Development Director  
Deanna Stoddard – Design and Construction Manager  
Chris Padilla – Senior Airport Planner  
Joe Nevill – Air Service Manager  
Steve Hedden – Finance & Properties Manager  
Aidan Ryan – Marketing and Communications Manager

**GUESTS PRESENT:**

Other attendees via phone were unknown

I. **MEETING CALLED TO ORDER at 3:00 PM DECEMBER 13, 2023, by CHAIRMAN BUCKLEY**

II. **APPROVAL OF THE NOVEMBER 15, 2023 MEETING MINUTES**

Commissioner Peterson made a motion to approve the November 15, 2023 meeting minutes. Commissioner Mientka seconded.

Discussion: None

VOTE: **APPROVED (Unanimous, Roll Call Passes 5 Yes)**

III. **COMMUNICATIONS**

- None

IV. **PUBLIC COMMENT**

- Raquel Domingue presented to the Commission on establishing a Colorado Springs chapter of Women in Aviation International.

V. **NEW BUSINESS AND REPORT ITEMS**

A. **Land Use Review – Chris Padilla**

Chris Padilla presented six (6) Land Use Items.

Commissioner Mientka made a motion to recommend approval of Land Use Items #1 through #6 as presented by airport staff. Commissioner Peterson seconded.

Discussion: None

VOTE: **APPROVED (Unanimous, Roll Call Passes 5 Yes)**

B. **Director’s Airport Business Report**

- **Project Status Report**
  - Airport/Airfield construction report presented by Deanna Stoddard.
  - Concourse Modernization – Future packages and permit sets being carved and compiled (boilers, elevators, fire alarm, next Concourse phases, etc.).
  - Inline Baggage System Preliminary Design – Preferred alternative was selected; ROM cost received. The scope and Fee for full Design OTA being reviewed. Final report and Design Fee to be sent to TSA.

- Oversize Babbage Handling System – West-end demo ongoing. Conveyance system installation to start mid-December.
- Concourse Modernization (construction) – Concourse Package A work continues with emphasis on finishing south restrooms ahead of Christmas. Scheduling, procurement, and coordination are ongoing.
- **Traffic Trend Report**
  - The airline data analysis was presented by Joe Nevill.
  - In November, the Colorado Springs Airport (COS) saw a total of 211,464 passengers travel through the terminal, with 106,483 of those passengers enplaning at COS.
  - November 2023 enplanements were up 20 percent compared to November 2022 and 49 percent in comparison to November 2019.
  - In November, COS had 129,098 departing seats, with an average load factor of 82.5 percent, a notable increase over the previous year and a trend seen throughout 2023.
- **COS Financial Report**
  - COS financial report presented by Greg Phillips
- **Airport Business Development Report**
  - Airport business development report presented by Troy Stover.

**C. General Business – Director Greg Phillips**

- FAA reauthorization second continuing resolution now through December 31<sup>st</sup>, 2023.
- COS joined a lawsuit with other airports opposed to the TSA aviation worker screening.
- KOAA released a parking report outlining the parking situation at COS over the Thanksgiving holiday.
- Greg Phillips and Kris Andrews attended the inaugural AAAE Electricity Symposium in DEN last week. Greg and Phil Washington gave the opening welcome to all attendees.
- Hot Cocoa with Mayor Yemi will be on December 22<sup>nd</sup> on concourse beginning at 8 AM.
- Greg Phillips attended an event at Schriever SFB over the weekend, celebrating the 30<sup>th</sup> anniversary of the full deployment of GPS satellites in space.
- Chris Padilla presented to the Commission a presentation on the Code of Federal Regulations (CFR) Part 77.

**D. Chairman's Report – Chairman Buckley**

- None

**VI. OTHER BUSINESS**

- None

**VII. COMMISSION MEMBERS' COMMENTS**

- None

**VIII. CHAIRMAN'S COMMENTS**

- None

**IX. ADJOURNMENT**

- Chairman Buckley adjourned the meeting at 4:44 PM.

**The next meeting date is Wednesday, January 24, 2024**