

Parks, Recreation & Cultural Services

PR&CS Administration, 1401 Recreation Way, Colorado Springs, CO 80905



Agenda

Westside Community Center Working Committee

Thursday, December 21, 2023

2:00 p.m.

Westside Comm. Center, 1628 W. Bijou

How to call in to the meeting for citizens:

Please dial +1 (720) 617-3426 Conference ID: 953 979 574#

How to comment:

- *For Citizen Discussion concerning items that are not on the agenda please email your comments to WCCWorkingCommittee@coloradosprings.gov in advance of the meeting.*
- *For Agenda Items - Before the meeting, those who wish to comment should submit their name, telephone number, and the topic or agenda item for comment to WCCWorkingCommittee@coloradosprings.gov. If you are a participant in Microsoft TEAMS please use the chat function to indicate you would like to comment. If you have joined the meeting via conference call, please listen for your opportunity to comment. You will be called upon to comment using the last four digits of your telephone number. Please limit your comment to three minutes.*

Announcements

Staff and Committee

Citizen Comment/Discussion

Citizens

Approval of Minutes

Working Committee Meeting Minutes – November 16, 2023

Committee

Committee Announcements

Committee

Action Items

Election of Committee Chair and Vice Chair

Review of submitted *Proposals for Leased Space*

- N/A

Review of submitted *Proposals for Program/Services (15 minutes)*

Staff and Committee

- Kids on Bikes – Emily Shields
- Living History Association at Rock Ledge Ranch. – Derek Lowstuter

Committee Business

Communications Subcommittee Discussion (40 minutes)
Nonprofit presentations (5 minutes)

Committee
Committee/Staff
Staff/Committee

Staff Updates (15 minutes)

Westside Community Center

Facility Operations: Seasonal staff; programming/lease space; holiday/maintenance closure (12/25/23 - 1/5/24); weather closure policy;

Facility enhancements: doors, lighting, tenant/campus signage; Meetup.com/new participants;

Presentation Items

Staff

Adjournment

Committee



**Westside Community Center Campus
Contract Program or Service Provider Proposal**

This proposal form and all information contained within will be made public during the Westside Community Center Working Committee review process.

Organization or Provider Name: kids on Bikes

Contact Name: Emily Shields

Contact Email: emily@kidsonbikes.net

Contact Phone: 719-355-3573

Type of Organization: Individual For Profit Non-Profit Other: _____

What type of program or service are you proposing?

- Program (Defined as an ongoing, multi-session offering that builds on skills or learning from session to session, typically lead by an individual or instructor)
- Service (Defined as an offering providing a community good, either for no or nominal cost, to enhance community understanding of a particular topic or be a resource or service for the community)
- Other:

Organization and Proposed Program Information

(please attach additional pages as needed)

Please describe your proposed contract program or service. Include the title, description, populations served, anticipated attendance per class and general participant fees (if applicable). Please also include how this program or service is of value to the Westside Community, list goals and objectives of the program or service, and describe how you intend to make this program successful.

Kids on Bikes exists to inspire and empower all kids to lead healthy, happy, and active lives through bicycling.
 Our vision is to get all kids riding bikes. We will do this by equipping youth with bikes.
 Our Core Priorities

Educate:
 We teach bike safety and cycling skills through community centers and local elementary schools

Equip:
 We provide access to ride able bikes through local bike libraries
 We provide bikes to under-served children through the Earn-A-Bike program

Encourage:
 We believe that by transforming communities, one neighborhood at a time, we can make an incredible impact in the lives of children.
 We encourage kids and families to ride more frequently through organized events, camps, and clinics.

(proposal form continues on next page)



CITY OF COLORADO SPRINGS
DEPARTMENT OF PARKS, RECREATION AND CULTURALS SERVICES

Optional: You may submit a cover letter further expressing your interest in offering this contract program or service at the Westside Community Center Campus.

Statement of Understanding

*I understand that this is a proposal to offer contract programs and services at the Westside Community Center Campus. I understand that this form and all information contained within will be made public during the Westside Community Center Working Committee review process. I acknowledge that the City is subject to the Colorado Open (Public) Records Act, C.R.S. § 24-72-201 et. seq. I further understand that, if selected to discuss an agreement, I will be contacted by a member of the City of Colorado Springs Parks, Recreation and Cultural Services Department. **Failure to sign and return this form could result in the rejection of the entire submission.***

DocuSigned by:

Emily Shields

2DE51839-9111-411E

Signature of proposer

11/28/2023

Today's Date



**Westside Community Center Campus
Contract Program or Service Provider Proposal**

This proposal form and all information contained within will be made public during the Westside Community Center Working Committee review process.

Organization or Provider Name: Living History Association at Rock Ledge Ranch

Contact Name: Derek Lowstuter

Contact Email: derek.lowstuter@colostate.edu

Contact Phone: 701-955-8526

Type of Organization: Individual For Profit Non-Profit Other: _____

What type of program or service are you proposing?

- Program (Defined as an ongoing, multi-session offering that builds on skills or learning from session to session, typically lead by an individual or instructor)
- Service (Defined as an offering providing a community good, either for no or nominal cost, to enhance community understanding of a particular topic or be a resource or service for the community)
- Other:

Organization and Proposed Program Information

(please attach additional pages as needed)

Please describe your proposed contract program or service. Include the title, description, populations served, anticipated attendance per class and general participant fees (if applicable). Please also include how this program or service is of value to the Westside Community, list goals and objectives of the program or service, and describe how you intend to make this program successful.

Rural Action Project - Community Engagement for Rock Ledge Ranch Programming

Meeting space is being requested for 3-4 meetings in February and March, 2024, for an estimated 20-100 participants. The Rock Ledge Ranch Living History Association (LHA), a 501(c)(3) nonprofit, was created in 1981. A group of citizens came together to assist the City of Colorado Springs in restoring historic ranch buildings to period-correct condition and to support further programming at the Living History property.

The LHA has been active in growing experiential learning opportunities on the ranch and was selected as a host organization for the Colorado State University Rural Action Project (RAP). This program provides funding and mentorship to bring community groups, such as ranch members, local school groups, retirement groups, and others, to develop projects that benefit the wider community. There will be no fee for meeting participants and refreshments will be provided. More info available at: <https://engagement.colostate.edu/reach-partnerships/expanding-rural-engagement/rural-action-project/>

(proposal form continues on next page)



CITY OF COLORADO SPRINGS
DEPARTMENT OF PARKS, RECREATION AND CULTURALS SERVICES

Optional: You may submit a cover letter further expressing your interest in offering this contract program or service at the Westside Community Center Campus.

Statement of Understanding

*I understand that this is a proposal to offer contract programs and services at the Westside Community Center Campus. I understand that this form and all information contained within will be made public during the Westside Community Center Working Committee review process. I acknowledge that the City is subject to the Colorado Open (Public) Records Act, C.R.S. § 24-72-201 et. seq. I further understand that, if selected to discuss an agreement, I will be contacted by a member of the City of Colorado Springs Parks, Recreation and Cultural Services Department. **Failure to sign and return this form could result in the rejection of the entire submission.***

DocuSigned by:

Derek Lowstuter

Signature of proposer

11/30/2023

Today's Date